

Fort Myer Thrift Shop Community Grant Instructions for 2018

Please ensure that your organization is eligible to receive funds from a 501(c)(3) tax exempt organization. A 501(c)(3) organization is a non-profit business that meets IRS requirements to be a tax-exempt whose business is scientific, educational, or a combination thereof.

Instructions

Single requests from an organization

Please submit a cover letter with your completed Community Grant Application and Agreement Form.

Multiple requests from a single organization

- Multiple applications from one organization need to be through a SINGLE CONTACT PERSON.
- EACH REQUEST MUST INCLUDE A SEPARATE cover letter and Community Grant Application and Agreement Form.
- Prioritize your requests.
- Limit of FIVE (5) REQUESTS per organization.
- Answers must be complete and correct to be considered by the Community Grants Committee.

Deadlines and pickup of awarded community grants

- Community grant requests must be received by the Fort Myer Thrift Shop no later than Thursday, April 19, 2018
- Early submissions are encouraged and appreciated.
- Awarded community grant checks will be ready for pickup at the Fort Myer Thrift Shop no later than Thursday, June 21, 2018.

Please mail or deliver your completed grant request to us

Mail to

Ft. Myer Thrift Shop
ATTN: Community Grant Committee
PO Box 1112
Fort Myer, VA 22211

Deliver in-person your application and agreement to the Fort Myer Thrift Shop during hours of operation on Tues-Wed-Thurs, 10:00am - 2:30pm. These requests will then be delivered to the Community Grants Committee. (Check our website for all Saturday and holiday hours at www.fortmyerthriftshop.org)

You can email us your questions at CommunityGrantsFMTS@gmail.com or call the Fort Myer Thrift Shop at 703-527-0664 during normal business hours. **If you have applied in the past, please make sure you are using our new email.**

The Fort Myer Thrift Shop Attn: Community Grant Committee, PO 1112 Fort Myer, VA 22211
www.fortmyerthriftshop.org 703-527-0664 CommunityGrantsFMTS@gmail.com